

University Billing and U

Accounts Receivable Office



IOWA STATE
UNIVERSITY

Accounts Receivable

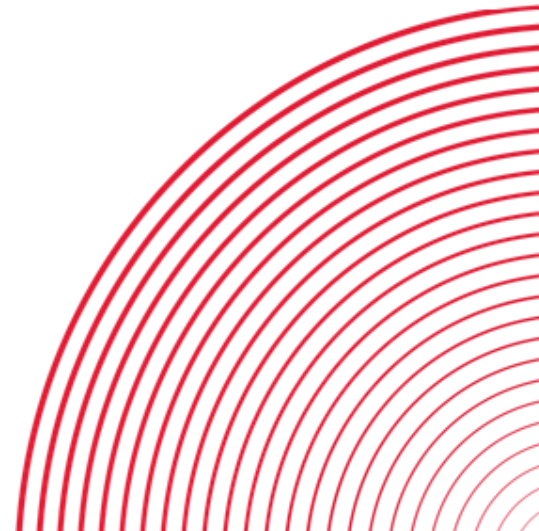


- 0880 Beardshear Hall (ground floor)
- (515) 294-7388
- ubill@iastate.edu
- www.ubill.iastate.edu



Agenda

- U-Bill Basics
- Accessing the U-Bill
- Paying the U-Bill
- Direct Deposit



What is a U-Bill?

- U-Bill = University Bill

What will be charged to my U-Bill?

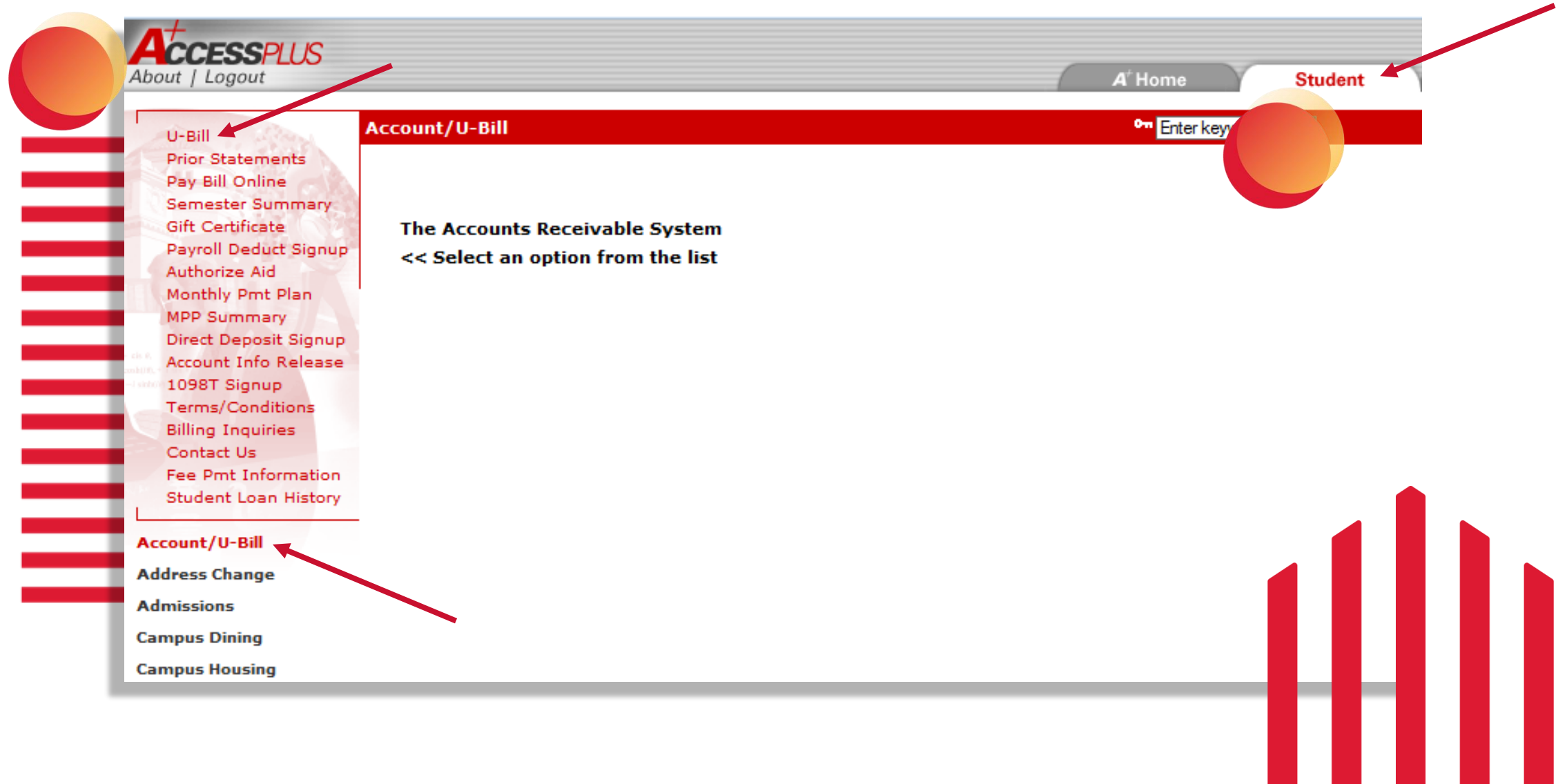
- Tuition & Fees
- Housing (if living on campus)
- Meal Plans
- Miscellaneous University Charges
- Books (optional)

Electronic Bill

Viewable in AccessPlus on the 1st of each month

Due on the 20th of each month

Where is my U-Bill?






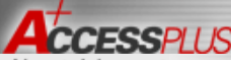
Who can see my U-Bill?

- Only the student can see the U-Bill
- Additional access *may be granted* for a parent or third party by the student

Third Party Access

- Separate ID and password
 - Used by parent or third party
 - Student = Administrator
 - View bill online
 - Pay bill online
- 

Third Party Access


About | Logout

Account/U-Bill

Address Change

Admissions

Campus Dining

Campus Housing

Campus Org Events

Class Registration

Class Schedule

Current Stdnt Info

Degree Audit

Direct Deposit

Emergency Contact

Enrollment Cert

Financial Aid

Gift Certificate

Grad Stdnt Status

Grades&Transcripts

Graduation

Health Insurance

ISU Alert

Parking Division

Residence Contract

Student Job Board

Tax Info (1098)

Telephone Services

Third Party Access

Votes and Surveys

Student

Messages

Browse Accounts

Display Account

Add Account

Update Profile

Change Password

Delete Account

Instructions

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Grades&Transcripts

Graduation

Health Insurance

ISU Alert

Third Party Access: Update Account Profile

Third Party Login ID: 19570744

Name: Cy Cyclone

Status: active

Third Party access privileges for this account can be added or updated from the list below.

Student

Employee

OFF Account/U-Bill

Check only the functions you would like to delegate, then Submit to update.

U-Bill and Prior Statements and Pay Bill Online Monthly Pmt Plan and MPP Summary

☒

☒

Submit

Before you submit, you must accept the [Account/U-Bill terms and conditions](#). You are required to do this each semester to enable access by your third party account.

To allow Iowa State University to release information in person or over the phone to a third party, you must provide their name and address on the [Account/U-Bill Account Info Release](#).

OFF Campus Dining

OFF Class Schedule

OFF Financial Aid

OFF Grades&Transcripts

OFF Tax Info (1098)

OFF Payroll Info

Who can discuss my U-Bill?

Only the student, unless an **Account Info Release** is completed



Account Info Release

Allows mom, dad, or other 3rd party to contact the Accounts Receivable Office to discuss the details of the student's U-Bill

Student = Account owner

3rd Party = Anyone other than the student owner

Account Info Release

ACCESSPLUS
About | Logout

Account/U-Bill

- UBill
- Prior Statements
- Pay Bill Online
- Semester Summary
- Gift Certificate
- Payroll Deduct Signup
- Authorize Aid
- Monthly Pmt Plan
- Direct Deposit Signup
- Account Info Release**
- 1098T Signup
- Terms/Conditions
- Billing Inquiries
- Fee Pmt Information
- Student Loan History

Account/U-Bill

Address Change

Admissions

The Accounts
<< Select an o

Account Information and Authorization Release

I authorize ISU to release educational record information as it relates to my university receivables account to the following individual(s). I understand that this authorization partially waives my rights under the Family Educational Rights and Privacy Act (FERPA) of 1974 which provides students with a number of rights regarding their educational records. I also understand that this authorization can be revoked only by me at a time I so choose.

Additional Address 1

Name

Address Line 1

Address Line 2

Address Line 3

City

State

Zip Code

Phone Number -

Additional Address 2

-

If an email address is entered, ubill notices will be sent to this address.

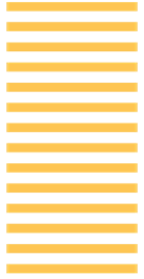
Email Address

- ☒ Information Release only
- ☐ Email Notification and Information Release

- ☒ Information Release only
- ☐ Email Notification and Information Release

Delete this record

Update



How can I pay?

Online

Pay with a checking or savings account in AccessPlus

Drop Box

Located on ground floor of Beardshear Hall

Pay with check or certified funds

Mail

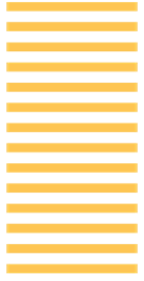
Send check or certified funds to:

Iowa State Treasurer's Office

1220 Beardshear Hall

515 Morrill Road

Ames, IA 50011



Payment Tips

Include necessary information

Student's name and university id number

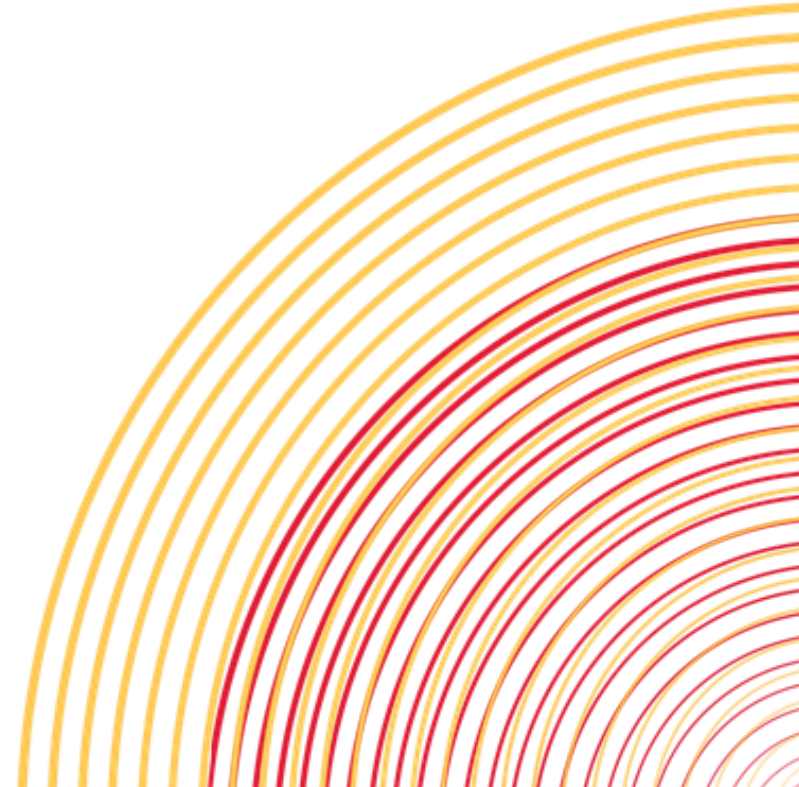
Include payment slip with payment

Found at the bottom of the statement

Forms of payment not accepted

Credit card

Debit card



Educational Savings Accounts

Educational Savings Account (ESA) & 529 Plan Payments are accepted

Contact your plan administrator



Do they require an invoice to release funds?



No Invoice Required

Work directly with plan administrator to have funds sent to Iowa State.

Yes, Invoice Required

1. Go to www.ubill.iastate.edu
2. Complete the ESA Request Form
3. Submit to the Accounts Receivable Office

Note: If the U-bill balance is not 100% covered by the ESA/529 Plan payment, it is the student's responsibility to pay the remaining balance by the due date

Are Payment Plans Available?

PAY IN FULL	DEFERRED BILLING PLAN	MONTHLY PAYMENT PLAN
No additional fees	\$20 fee per semester	\$50 annual fee
<p>Due Dates: Fall – August 20th Spring – January 20th Summer – May 20th</p> <p>Note: You may have additional miscellaneous charges throughout the semester so it's important to check your U-Bill every month</p>	Pay the minimum balance for the first 3 months of each semester	<p>Covers fall and spring Additional enrollment is required</p> <p>Auto-debit is required from a checking or savings account on the 20th of each month</p>

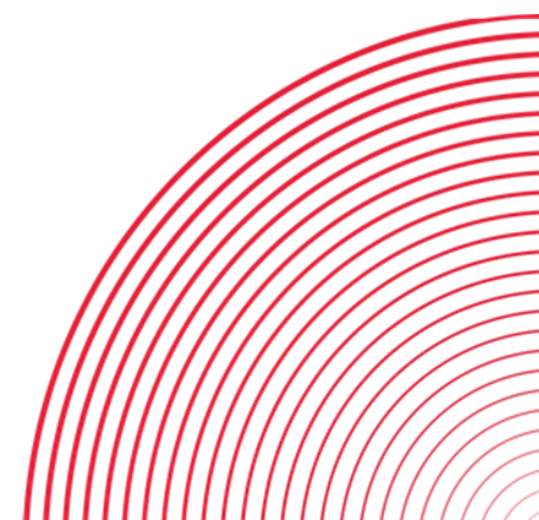
*This will be the final year of the currently Monthly Payment Plan due to a system upgrade. Information on payment options for the 2024-2025 school year and beyond will be released at a later date.



Deferred Billing Plan

- \$20 fee per semester
- Minimum payments for first 3 months of each semester
- Minimum payments shown on the U-Bill each month
- No sign-up necessary!
Simply pay the minimum due by the 20th of each month.

Fall	Spring	Summer
August 20 th	January 20 th	May 20 th
September 20 th	February 20 th	June 20 th
October 20 th	March 20 th	July 20 th





Monthly Payment Plan

- \$50 annual fee (deducted with first monthly debit)
- Covers fall and spring
- Enrollment open through mid - July in AccessPlus
- Parent/Third Party may set up through Third Party Access
- Auto-debit (required) from a checking or savings account on 20th of each month



Monthly Payment Plan

Payment Plan	Enrollment Deadline	First Deducted Payment	Fall Semester Charges Due By	Last Deducted Payment
9 Month	July 18	July 20	November 20*	March 20

* If balance is outstanding, the payment plan may be under budgeted. Refer to U-Bill in AccessPlus for outstanding balance information

Monthly Payment Plan

- U-Bill
- Prior Statements
- Account Info Release
- Authorize Aid
- Direct Deposit Signup
- Empl Reimb Defer
- Monthly Pmt Plan
- MPP Summary
- Pay Bill Online
- Payroll Deduct Signup
- Semester Summary
- Terms/Conditions
- 1098T Signup
- Deferred Billing Info
- Contact Us
- Payment Options
- Student Loan History

- Account/U-Bill
- Address Change
- Admissions
- Campus Dining
- Campus Housing
- Campus Org Events
- Class Rpt

PRE-POPULATED
FIGURES

- Grad Admissions
- Graduate Records
- Graduate
- Health Insurance
- ISU Alert
- Math Asmnt (ALEKS)
- Navigate Student
- Parking Division

Account/U-Bill

Enter keyword 1

THE 2023-2024 YEAR WILL BE THE FINAL YEAR OF OUR CURRENT MONTHLY PAYMENT PLAN. MORE INFORMATION REGARDING PAYMENT OPTIONS FOR 2024-2025 AND BEYOND WILL BE RELEASED AT A LATER DATE.

Your bank information is incomplete. No payments will be requested until the bank information is updated.

Iowa State University Monthly Payment Plan

Seq 1

Beginning Date: 06/20/2023 10 Monthly Payments Ending Date (MM DD CCYY) 03/20/2024

Financial aid award*

Credits: Please enter applicable amounts

Expenses
Tuition 8,678.00 Estimated Pending Regent approval of 23-24 rates
<https://www.registrar.iastate.edu/fees/>

Scholarships 0.00

Fees 1,455.00

Grants 0.00

Room 5,100.00 Room Figures are estimated

Loans 0.00

Meal Plan 4,632.00 See [Meal Rates](#)

Additional Payments 0.00 ½ amount budgeted due by August 20 - remaining due by January 20
(including 529 funds or education savings account)

Books 1,000.00 Estimated

Misc 600.00 (Average Annual Amount)

Misc charges could include, but not limited to, cycash, course/lab fees, parking permit/fines, athletic tickets, student health charges, etc.

Total Expenses

Total Credits

21,465.00

Net Budgeted

21,465.00

Calculated Installment Amount 2,146.50

Override Calculated Amount

(If Override entered please select the Approve Bdg button)

*If aid award is not available, you may estimate and recalculate your monthly payments after award is finalized.

[Recalculate Bdg](#)

[Approve Bdg](#)

[Cancel Budget](#)

[terms/conditions](#)

If you change any part of your budget, this may result in a change to your installment amount. The Approve Budget option must be selected.

Contact the Accounts Receivable Office at 515-294-7388 or ubill@iastate.edu with any questions.

ENTER YOUR
FIGURES



Financial Aid & Your Bill

- Scholarships, grants and loans apply directly to the U-bill
- Students must authorize the release of their aid
- Students should review their Aid Status in AccessPlus to ensure aid is clear to apply
- Aid begins applying to U-Bills the week before classes start

International Bank to Bank



- Convera Bank-to-Bank Transfer
- Initiated in AccessPlus
- International currency of your choice (converted to US Dollars)
- Funds transmitted to Iowa State electronically
- Typically posted in 3-5 days after your bank initiates payment

Why do I need to set up Direct Deposit?

For A Timely Refund!

- Available Financial Aid is applied directly to charges on the U-Bill
 - 4-5 days before classes begin
- Any excess funds are refunded via Direct Deposit into checking or savings account of your choice
- Set up and monitor in AccessPlus

U-Bill Reminders

- U-Bills are available the 1st of every month
- Payments are due the 20th of every month
- Discuss 3rd Party Access and Account Info Release
- Accept U-Bill terms and conditions each semester
- Check the U-Bill every month

We're here to help!

Summer

Monday-Friday 7:30 AM – 4:00 PM

School Year

Monday-Friday 8:00 AM – 5:00 PM

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